Work Requiring a Home Improvement Contractor (HIC) Registration or Construction Supervisor License (CSL)

for Existing Owner Occupied 1- to 4-Family Dwellings

Type of Work (jobs over $500 each or over $5000 earned annually)	Do I need a Construction Supervisors License (CSL)?	Do I need a Home Improvement Contractor Registration (HIC)?	Do I need a Bldg. Permit (BP)?	Comments
Air Conditioning, central.	yes	no	yes	By licensed trades, as required by law.
Window Awnings	no	no	maybe	
Carpentry, structural	yes	yes	yes	
Carpentry, trim	maybe	yes	no	CSL if fire resistance rating required.
Decks	yes	yes	yes	
Demolition	yes	yes	yes	Demolition CSL minimum.
Door Replacement	yes	yes	maybe	BP req'd if exit door or public safety concern.
Door Installation	yes	yes	yes	
Driveways	no	no	no	Check local zoning requirements.
Energy Conservation Devices	no	no	no	Thermostats, light bulbs, weather stripping.
Fencing	maybe	no	maybe	BP/CSL **not** req'd if less than seven feet high.
Flooring, finish, carpet, tile	no	no	maybe	BP req'd if fire resistance rating in 3- and 4-family.
Flooring, structural	yes	yes	yes	
Gutters	maybe	yes	maybe	BP/CSL required if piercing the building envelope.
Heating System, central.	maybe	no	yes	By licensed trades as required by law.
Insulation	yes	yes	yes	Insulation CSL minimum.
Kitchen Cabinets and Shelving	maybe	yes	no	BP\CSL may be req'd if part of larger project.
Landscaping, routine	no	no	no	
Locks	maybe	yes	maybe	If affecting egress doors.
Masonry Walls, not retaining	maybe	no	maybe	CSL\BP if greater than 4 feet in height.
Masonry, related to building	yes	yes	yes	Masonry CSL minimum.
Masonry, landscaping	no	no	no	If no threat to public safety.
Painting, exterior	no	yes	no	
Painting, interior	no	no	no	
Patios	no	no	no	
Plastering	yes	yes	yes	
Plumbing	maybe	no	maybe	By licensed trades, as required by law. BP/CSL needed if cutting / notching building elements.
Roofing , minor repairs	yes	yes	maybe	BP needed unless considered an **ordinary repair** by the building official
Roofing, new or replacement	yes	yes	yes	Roofing CSL minimum.
Shed Construction	yes	yes	maybe	BP\CSL req'd if floor area more than 200 square feet for 1&2 family home lots; and 120 square feet for others.
Sheet Metal/Exhaust Venting	maybe	no	yes	By licensed trades as required by law.
Sheetrock/Wallboard	yes	yes	yes	
Shutters	no	no	no	
Siding	yes	yes	yes	Window/Siding CSL minimum.
Solar Panels	yes	yes	yes	By licensed trades as required by law
Solid Fuel Burning Appliance	yes	yes	yes	Appliance CSL minimum.
Stairs, exterior	yes	yes	yes	
Swimming Pools, above ground.	no	no	yes	ANSI/NSPI-4 Design/Construction Required
Swimming Pools, below ground.	no	yes	yes	ANSI/NSPI-5 Design/Construction Required
Walls, exterior retaining.	maybe	yes	maybe	CSL\BP if greater than 4 feet in height.
Window, install/replace	yes	yes	yes	Window/Siding CSL minimum.
Wiring	maybe	no	maybe	By licensed trades, as required by law. BP/CSL needed if cutting / notching building elements.

This list is provided for guidance only and is updated periodically.

Last Updated August 21, 2018