

Minutes 2016.07.20

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Commissioners Present: Marshall L. Harris Chairman, Joseph M. Prior Vice Chairman, Paul C. DeMaio Clerk

Employees Present: Superintendent: Craig W. Jalbert; Secretary: Dale Barnes-Johnson

Open the Meeting: The meeting was called to order at 3:30 p.m.

Accept the Meeting Minutes: passed over until the next meeting.

OLD/NEW BUSINESS:

Hospital Road Pump Rehab Project ~ the contractor fell a bit behind as a result of the Electricians schedule and after a few stumbling blocks along the way everything came together last week; Craig reports the pump station is now on line. The old steel bar rack was rotted and needed to be replaced. Fortunately, due to the cost savings from the good condition of the wet wells, USDA approved a change order to have the bar rack replaced. The new unit was fabricated from aluminum and should last a lifetime. The generator diesel fuel storage tank located in an underground concrete vault outside the building was removed, this required jackhammering corners of the 10" cover in order for it to be removed. The tank was in pristine condition with no leaks or fuel spills. The portable generator was brought to the site to test the new connections at the building. The Flygt pump representatives were out for the startup which went well. There was a mistake with the pH probe spec'd for the building and it turns out a change is required. Fortunately it is just a matter of swapping the probe type and its mount kit as the brain unit is the same. The PLC has been tested and all works well. The next item to address is the diesel fuel day tank (fuel tank located inside the building used by the engine for supply and return purposes). Existing day tank does not meet present code, the new one does but is much larger and space is an issue. Jetting of the sewer mains in proximity to the station will need to take place to clean up any sediment that has built up during the bypass.

Water & Sewer Personnel ~ there were no qualified applicants for the Certified Operator position. The process of posting and advertising for the Water & Sewer Maintenance Worker will begin shortly. Craig will be working on the Acknowledgement of Tuition Reimbursement Policy with Town Administrator Evan Brassard.

Department Activity

Asset Management Report~ the report is complete; pipe was graded by type and age along with break history. It will give us a tool to help us prioritize improvements to the water system. The Town Capital Planning project is still ongoing. The Highway Department has expressed an interest in rehabbing Main Street. Main Street is not a priority for us but if the Town was to get a Mass Works Grant to perform the work which we would hope would include the water work. Our priorities when working with the ratepayer's money would be Route 32 from Bunyan Road to Hospital Road and possibly up Fenton.

Water Line Replacements ~ Work at Marias is complete, repairs were made at 51 Crest Road and a leak was detected at 10 Fenton Road.

Quarterly Billing ~ Bills for April – June usage will be issued July 22 due payable August 22. Unaccounted for water is up, Tom and Matt will be back on leak detection.

Pumping Levels ~ for the first time since Craig has been here he has noticed pumping levels are slightly lower than normal due to the drought conditions we are experiencing.

Vacations ~ Craig will be on vacation the first week in August, Dale will be out the following week.

NEXT MEETING: The next meeting has been set for Wednesday August 17, 2016, at 3:30 p.m.

ADJOURN: A motion was made by Joe and seconded by Paul to adjourn at 4:20 p.m. Motion passed unanimously.

Paul C. DeMaio, Clerk
cc: Selectmen